SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MAHATMA GANDHI VIDYAMANDIR'S ARTS, SCIENCE AND COMMERCE COLLEGE, SURGANA, TAL-SURGANA, DIST-NASHIK, MAHARASHTRA

MAHATMA GANDHI VIDYAMANDIRS ARTS, SCIENCE AND COMMERCE COLLEGE, SURGANA, TAL-SURGANA, DIST-NASHIK
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The MGV's Arts, Science and Commerce College, Surgana is established in 1992 under Mahatma Gandhi Vidyamandir, Nashik and it owes existence to the inspiration and pioneering work of its founder member, Hon'ble Late Karmaveer Bhausaheb Hiray, a staunch freedom fighter, one of the pioneers of forming Maharashtra State and Co-operative movement in Nashik District, an Educationist and Ex-Revenue Minister of then Bombay province. He founded "Mahatma Gandhi Vidyamandir" in 1952. The major objective of this institution is to provide educational facilities to the masses from all spheres urban, rural and tribal. The devotional motto of the institution is "Bahujana Hitay Bahujana Sukhay".

Surgana is the one of Tahasil place situated in **a tribal area** in the Nashik district of Maharashtra. Situated on the border of Maharashtra and Gujrat States. In June 1992 College approved and started Arts faculty. In 2010-11 Science and then 2011-12 Commerce faculty has been started with Affiliation of Savitribai Phule Pune University. In 2007-08 Post Graduate (M.A. in Marathi) has been started. The College runs 5 Diploma and a Certificate course under Community College approved by UGC-NSQF. Currently, College has 15 Acer campus. Now the College has well equipped Laboratory, Library, Classrooms, Canteen, Administrative building, Gymkhana and Parking facilities etc. Nowadays College has served to 1200+ students every year. The College is committed to providing knowledge and training and strives for continual improvement of the Students, Industry, Society and the Nation through student satisfaction in terms of achieving academic excellence, total personality development through extension activities for the students. Last year we could avail of a scholarship of Rs.2,00,000 to 25 girl- students on behalf of the Malabar charitable trust through CSR fund. Our Sports -students have landmark achievements at University, State and National levels. Through our extension activities, we continuously try to reach out to the native society to resolve its various issues. The college has already taken measures toward the implementation of the New Education Policy 2020. The college has a center for Open and Distance Learning (ODL) of YCMOU, We avail academic flexibility and facilitate students with Academic Bank of Credit (ABC).

Vision

Sarvatra Vidya Vardhate Praja – Expansive education leads to enrichment of

the people.

(Bahujan Hitay, Bahujan Sukhay, the path shown by our founder father, Late Karmveer Bhausaheb Hiray, a great educationist, clearly signifies "To strive for academic excellence by exploring the potentialities of economically weaker sections of the society by providing them opportunities to face global challenges.")

Mission

Educational improvement is a stepping-stone to economic and social

development, and the handiest instrument for empowering the tribal's. Our

mission is to reach out to the students of the hilly tribal region and uplift them by

giving new directions, heights and ambitions through education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Qualified teaching staff.
2. Good student strength and physical fitness.
3. Good infrastructural facilities and sport ground.
4. Good resources and reference material available in the KRC.
5. Owns Land of 15 acres.
6. The most of faculty members are active researchers.

Institutional Weakness

1. Poor communication skills of students due to rural and tribal background.
2. Lack of awareness among students and parents of the importance of education.
3. Poor student computer ratio 1:80.
4. Passive approach about education.
5. Migrations for earning.
6. Less staff recruitment from Government.
7. Non availability of residential accommodation facilities for teaching staff.
8. No industrial area nearby.

Institutional Opportunity

1. To conduct workshops and seminars.
2. To undertake minor and major research projects.
3. To develop MoUs and linkages with industry and academia.
4. To develop Research centre in Marathi and new PG courses.
5. Students need enhanced motivation for pursuing PG.

Institutional Challenge

1. Maximum use of audio-visual aids.
2. Inculcate reading culture among the students.
3. To remove inferiority complex of the students as they belong to tribal background.
4. Considerable drop-out ratio due to early marriages.
5. To build active approach in parents towards eduction.

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1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college has a clear vision "*Sarvatra Vidya Vardhate Praja*"- 'Expansive education leads to enrichment of the people' for learning, research and extension and to be an instrument of change for peace, progress and prosperity for all. The college makes every effort to realize its mission of developing competent human resource through quality education, by creating innovative educational environment and promoting creativity to develop skilled human resource.

The college offers 03 UG, 01 PG and 06 vocational skill based programs in different disciplines and subjects. The process of curriculum development is carried out through Board of Studies, Faculty and Academic Council and follows guidelines of statutory bodies like University and UGC,

The college has diverse range of course options catering to diverse range of learners in terms of General, Special, Mejor subject, elective options, self-financed and aided courses both at UG and PG levels.

Based on the societal demands, the college has introduced Six skill based courses under UGC NSQF scheme during the past four years. Thus, the academic flexibility is ensured for those seeking admissions in the college. Choice Based Credit System is introduced from 2019-20. Semester system is followed as per the scheme of the University. The College has taken initiatives to adopt New Education Policy and Outcome Based Education approach. Well defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are significant features of curricula. Learner centred view in all curricular and co-curricular practices is adopted.

Question bank has been prepared by most of the departments useful for examination purposes. Conventional blackboard method along with ICT teaching pedagogy is followed in the college. Assignments, student seminars, field visits, projects, guest lectures are organized for student-centered learning methods.

Several co-curricular activities and commemorative day celebrations like International Women's Day, AIDS Day, Awareness rallis, cleaning campaigns, health check ups, Voter registration, tree plantation etc. are being conducted in the college to enrich students with wide variety of co-curricular developments. Gender sensitization, environmental issues, moral and ethical values, better career options, community orientation are regularly conducted.

Teaching-learning and Evaluation

The college adopts the student-centric learning and experiential learning in academic process. Efforts have been taken to attract students within and outside tehsils of Nashik. This has resulted in a significant demand ratio for many programs, especially, Science and Arts. Admissions are by following reservation policies of Government of Maharashtra.

The college follows a transparent admission policy, fee structure displayed, and for the admissions, the admission committee of teachers is formed for counselling students and parents.

The academic process caters to diverse range of learners. The syllabus is unitized and the academic teaching plan is prepared by every teacher. Though blackboard method is the common teaching method, the ICT use is

integrated into the teaching-learning process.

Extra classes are arranged for slow learners providing them home assignments, open book tests and tutorials to improve their learning skills. Advanced learners are encouraged to participate in training programs and research competitions. Competitive Examination Cell and Soft Skill development inspires and helps students.

Teaching-learning and evaluation processes are planned in advance and executed in accordance with academic calendar. Mentoring is provided to resolve the academic, personal and social stress-related issues of students.

College encourages the staff to undertake research activity and to enhance their academic qualifications by providing flexible time-table options and by deputing the teachers on FIP basis for higher studies. The college has 07 Ph.D. holders and 10 NET/SET qualified out of a total 18 teachers and the teacher : student ratio is 1:45. Student-centric teaching methodology through seminars, field visits and project works ensures the holistic development of the learners.

The College has adopted indigenously developed Campus 360 LMS software and some Free and Open Source Software like Google resources, N-List for effective teaching learning. Adequate measures are taken to ensure fairness, objectivity and transparency in continuous internal and external evaluation system. The attainment of POs, PSOs and COs are measured through IQAC, semester results, placement records and student satisfaction survey is the summary of all the college efforts. College has good students' pass percentage during last five years which justifies effective teaching-learning and evaluation mechanisms.

Research, Innovations and Extension

The college encourages teachers to submit research proposals, and conduct research for which a academic research committee has been in place to facilitate the research and extension activities. The committee organizes workshops and sensitization programs to create research spirit among teachers and students. All the faculty have published more than 145 research papers in UGC care, peer reviewed national and international journals and published 37 books and books chapters in last five years.

The college has devised a well-defined policy for promotion of research for the faculty. They have received more than 06 awards and recognitions for their academic and research contributions in the form of nominations and prestigious awards. Faculty have participated and presented their research work. The college has established strong MoUs and Linkages for training and education purposes.

The college is actively involved in extension, training and outreach activities like gender equity, road safety, Swachcha Bharat, eco-consciousness, literacy-drive, environment conservation, waste management etc. and ICT enabled teaching. College celebrates National and International days of significance, promotes national integration, water-literacy programmes etc. volunteered by the faculty and students.

NCC and SWO students' wings of the college carry out extension activities. A few of the programs include Blood Donation, Awareness of HIV/AIDS, participation in the Covid Immunization Programs, Civic sense activities, etc. In the NSS special winter camps, a regular feature is health check up, dental check up and eye care for senior citizens.

Infrastructure and Learning Resources

The Management has developed adequate infrastructure and learning resources in the campus to achieve its objective of excellent education. The campus is beautified by green gym, Botanical garden and landscaping. The college has a total built-up area of 6579.30 sq. mts., has nearly 12 class rooms, 05 well equipped laboratories, well stacked library, playground, gymnasium, one seminar hall, staff room, ladies common room, canteen, toilet blocks, parking, students facilitation centre, examination section, YCM Open University office and power back up with one generators.

All campus have internet facility with Wi-Fi connectivity, ICT enabled classrooms, seminar halls, etc. College frequently updates its IT facilities. Parent institute develops, deploys and maintains IT infrastructure. Internet bandwidth has been upgraded to 100 MBPS from BSNL.

Every department is equipped with a Computer having internet connectivity. The college is equipped with LCD and K-Yan projectors to facilitate the Modern teaching methods to be adopted. The college has provided safe drinking water facility through installation of aqua-guards at various places. The college has also installed CCTV cameras to ensure safety and security surveillance.

Knowledge Resource Centre (KRC) is fully automated with Campus 360 and KOHA and has 11023 text and reference books, rare books, manuscripts, 17 journals and magazines and 06 newspapers in three languages, e-journals and e-books, learning resources. Separate budget has been earmarked for library and other learning resources. The KRC is associated with INFLIBNET and N-List, Shodhganga, Shodhgangotri, Shodhsindhu and Vidwan.

The college allocates adequate funds for maintenance and repair of different facilities. 24% expenditure is incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years. Continuous review of infrastructure and learning resources is carried out by Estate Manager. College aims at "Green and Clean Campus", and for that, various initiatives like water harvesting, tree plantation, clean-up programmes and no plastics are regularly organized.

Student Support and Progression

The College makes constant efforts for academic excellence of students. The activities are published in the brochure and on the website. These activities are categories as curricular, co-curricular and extra-curricular. Placement cell, competitive examination cell, alumni association, etc., provide support for skill development, career counselling for further education, competitive exams, progression, and placement activities of students. Students are informed regularly about scholarships through circulars. Student progression and placement is reviewed annually. Students are encouraged to participate in various cultural and sports activities at university state and national level. The college has a transparent mechanism for timely redressal student grievances including sexual harassment and ragging cases, Students' Welfare committee, Internal Complaint Committee, Anti Ragging Committee and Grievance Redressal Cell.

Students benefitted from various university schemes. Every year 50 students through Earn and Learn Scheme. Total 6015 students have received Central and State Government scholarships as majority of the students are from Tribal community. 06 students won international/national/state and inter-university awards and most participated in total 42 various sports and cultural activities during the last five years.

02 student awarded top Sport Award "*Shiv Chatrapati Award*" from Government of Maharashtra, 04 students represented at National Level games and won prizes. During last five years, 594 students benefited by guidance

for competitive examinations, career counselling, Soft Skill development, Language and Communication skills. A good number of students pursue higher studies (115) in reputed institutions. The placement record of students is satisfactory. During last five years, 06 students qualified UGC/CSIR-NET/SET/JRF/GATE Examinations.

Students have adequate representation on various college bodies including the IQAC, student welfare, Vishaka, Student grievance, women welfare, examination, library and other committees.

The college students alumni association "*Surgana College Maji Vidyarthi Sangh*" is registered under the Societies Registration Act 1860 of Registering Body of Govt. of Maharashtra with the Registration no. Nashik 0000021/2021. During the last five years, the general funds collected from the Alumni of the college amounts to 78000/-. This general fund is utilized in tree plantation programmes, tree guards, parking safety barricade, irrigation in campus.

Governance, Leadership and Management

The college is a government aided institution. The college is governed by the parent institute Mahatma Gandhi Vidyamandir, Panchvati Nashik as per the act and through the Statues, Ordinances and the guidelines issued by the authorities like the , University, State Government, MHRD and UGC.

Principal is the head of the institution who sets internal policies and programs of the college with Heads of various departments and coordinators of different committees.

The college has various authorities like Management board, College Development Committee and various committees like Examination and Evaluation, Purchase, Finance, Building and works committee for dealing with academic, administrative, finance, infrastructure and examination affairs of the university. Teachers, students and other stakeholders of the college are involved in the decision making process.

The governance and management of the college is decentralized and the leadership is participatory. The college has implemented e-governance in areas of planning and development, administration, teaching, research, finance and accounts, student admission and examination etc. College uses ICT in teaching and learning, also uses indigenously developed Campus 360 LMS software, and many activities are decentralized.

The IQAC has been actively involved in leading and assisting the quality initiatives like Implementation of CBCS, National Education Policy 2020 in its true spirit with the promotion of skill based courses periodically in last five years. The college is committed to quality academic, research and extension activities and enhancement of GER, linkage and collaboration, conferences, seminars, workshops, etc. regularly and effectively.

The college applies different modes for audits such as academic and administrative audit, external audit, green and energy audits for the enhancement of quality, financial management, resource mobilization and infrastructural maintenance. College follows government guidelines for collection and disbursement of funds and strict financial discipline is ensured through regular internal and external audits. The teachers are encouraged to undergo orientation, refresher courses, participate in conferences/seminars/workshops and become members of professional bodies by providing them financial support. Opportunity has been extended and few professional development/ administrative training programmers have been organized for teaching and administrative staff.

Institutional Values and Best Practices

The college has introduced following innovative approaches during the last five years-

1. Use of ICT in the teaching learning processes.
2. Gender sensitization programmes for creating awareness about educating a girl child, and women development, through Vishaka and women welfare and grievance committee.
3. Established student-college attachment using social media, like facebook, whats app group, and feedback forms.
4. IQAC to assess the academic progress and Best Practices of the college.
5. The college conducts green audit and awareness about environmental issues, climate change and conducts programmes to encourage utilization of renewable energy sources.
6. Gender audit for promotion of gender equality.

The college is responsive to the emerging challenges and issues relevant to changing local, national and global needs and same has been addressed through cocurricular, research, extracurricular and extension activities like Avishkar, Chemiad Competition, etc.

ICT has been extensively used in administration, academics and research. The college has entered into MoUs and linkages with diverse institutes for enhancing academic and research ecosystem. Extension activities are carried out to create awareness about the environment by water literacy, climate change, energy saving by use of energy efficient LED lights. The plastic and other non-recyclable, non-biodegradable materials are strictly banned on the campus. College inculcates human values and professional ethics through well trained and talented minds over campus. Various activities are planned and organized like celebration of International Yoga day, Independence Day, Republic Day, Maharashtra Day, Women's Day.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Mahatma Gandhi Vidyamandir's Arts, Science and Commerce College, Surgana, Tal-Surgana, Dist-Nashik, Maharashtra
Address	Mahatma Gandhi Vidyamandirs Arts, Science and Commerce College, Surgana, Tal-Surgana, Dist-Nashik
City	Surgana
State	Maharashtra
Pin	422211
Website	https://mgvsurganasr.kbhgroup.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Arun Vitthal Patil	02593-299220	7066031167	02593-223230	principalsurgana@ymail.com
IQAC / CIQA coordinator	Ravindra Yadav Bhandare	02593-223231	8855939556	02593-223230	drrybhandare@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	16-03-2009	[View Document](#)
12B of UGC	17-11-2016	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mahatma Gandhi Vidyamandirs Arts, Science and Commerce College, Surgana, Tal-Surgana, Dist-Nashik	Tribal	15	7000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Chemistry	36	XII SCIENCE PASS	English	360	333
UG	BSc,Botany	36	XII SCIENCE PASS	English	360	225
UG	BSc,Zoology	36	XII SCIENCE PASS	English	360	107
UG	BA,Marathi	36	XII ARTS PASS	Marathi	600	361
UG	BA,Economics	36	XII ARTS PASS	English	600	353
UG	BA,History	36	XII ARTS PASS	Marathi	600	345
UG	BCom,Banking	36	XII COMMERCE PASS	Marathi	360	88
UG	BCom,Marketing	36	XII COMMERC PASS	Marathi	360	80
UG	BA,Politics	36	XII ARTS PASS	Marathi	600	330
PG	Integrated(PG),Marathi Pg	24	BA PASS	Marathi	120	90

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				27			
Recruited	0	0	0	0	4	0	0	4	13	1	0	14
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	8	0	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	5	0	0	5
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	6	0	0	6
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	0	0	4	0	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	2	0	0	8	1	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	0	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	0	0	7
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	6	0	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	666	0	0	0	666
	Female	340	0	0	0	340
	Others	0	0	0	0	0
PG	Male	53	0	0	0	53
	Female	34	0	0	0	34
	Others	0	0	0	0	0
Diploma	Male	66	0	0	0	66
	Female	34	0	0	0	34
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	15	0	0	0	15
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	23	19	12	45
	Female	8	5	1	9
	Others	0	0	0	0
ST	Male	596	696	619	951
	Female	418	346	314	599
	Others	0	0	0	0
OBC	Male	82	50	71	155
	Female	18	16	11	45
	Others	0	0	0	0
General	Male	32	84	314	79
	Female	8	22	85	20
	Others	18	0	0	0
Others	Male	10	17	23	19
	Female	0	5	7	4
	Others	0	0	0	0
Total		1213	1260	1457	1926

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College has organized State Level Seminar on 23 & 24 February on National Education Policy-2020 to understand the mechanism. All Faculty and Students of the College participated in this Seminar. The college has established NEP Implementation Cell as per the guidelines of UGC and Savitribai Phule Pune University (SPPU). The committee will plan the following issues and submit the report to the institution. Define the Major (Core), Minor Subjects, Indian Knowledge System, Value Education Courses, Open Electives with Vocational & Skill Enhancement courses, Strengthening of industries-Academic Linkages, Infrastructure required, Internship to students & Software required.

2. Academic bank of credits (ABC):	Workshops were conducted on ABC registration for Students by SPPU, Mother Institute and our institute. All College students have been instructed accordingly. 95% and above Students of total strength get registered on ABC. Remaining students were instructed for the same. Students enrolled their number on Examination forms. Credits Earned by the student will reflect in the student ABC account.
3. Skill development:	Vocational and Skill Enhancement Courses (VSEC) of 8-10 Credits, including Hands-on Training (Practicals) corresponding to the Major and Minor subjects to be offered in three years Under Graduate program. Skill Enhancement Courses (SEC) of 6 Credits to be selected from the basket of Skill Courses approved by the University to be offered in I & II Year.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Using Online/Offline Mode following courses will be taught. Ability Enhancement courses (AEC), Indian Knowledge System (IKS), Value Education Courses (VEC) Total 14 Credits. 1) AEC with English and Modern Indian Language of 8 Credits from the basket of Courses approved by the University to be offered in I & II years. 2) Courses on IKS to be selected from the basket of IKS Courses approved by the University to be offered in I Year. 3) VEC such as understanding India, Environmental Science, Education & Digital Technological Solutions to be offered in I Year. All integrated with Field Projects/Internship/Apprenticeship/ Community Engagement and Co-curricular Courses
5. Focus on Outcome based education (OBE):	In the Credit framework under the UG program with Multiple Entry and Multiple Exit options are available for Certificate, Diploma and Degree Programme. As per guidelines of the University College will adopt an Outcome-based approach to curriculum planning and development, Teaching, Learning, and Assessment Methods by Involving the Industry peers and Experts in Curriculum framing.
6. Distance education/online education:	The NEP curriculum framework offers the flexibility to switch to alternate modes of learning (Online, ODL, and Hybrid Modes of learning). In the pandemic situation, College has had used online platforms for teaching, learning, and assessment process and organized various activities, and webinars on online modes. Faculty actively

	participated in online FDP, Refressor, and orientation programs. By using ICT based classrooms students easily adopt distance education programs.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the College. Mr. S.M.Bhoye, Head of Dept. Political Science is the teacher's Coordinator. Sr. No. Name of the Member 1 Dr. C.G.Dighavkar- Principal 2 Mr. S.M. Bhoye- Teachers Coordinator 3 Mr. Mangaldas Waghmare- Students Coordinator
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Students coordinator and coordinating faculty members are appointed by the College and the ELCs are functional and the ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELCs always take the initiative to organize innovative programs on campus and off campus. National Voters Day always celebrates on 25th January of every year by arranging invited talks of experts in the field. Voter oath gives to all staff and students. Rallies and Voter awareness programs were conducted by ELC to motivate the community in tribal areas. Workshops were conducted on the Indian constitution.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Our Political Science & History dept. gives the project on electoral-related issues. They have arranged field visits and submitted activity reports on this issue. College has National Service Scheme (NSS) department. In special winter camping programs in rural & tribal areas, our students arrange street play on this issue.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	At the time of admission and introduction program, College & ELC always takes efforts to enroll the students for the electoral role.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1213	1260	1457	1926	1928

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 41

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	23	24	25	26

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
94.62	96.75	118.18	241.34	212.53

File Description	Document
Upload Supporting Document	[View Document](#)

28-08-2023 02:58:32

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

1. Mahatma Gandhi Vidyamandir's Arts, Science and Commerce College Surgana is a constituent College of the Savitribai Phule Pune University Pune, which strictly implements the Syllabus and the Annual Academic Calendar notified by the University.
2. Every semester, the Timetable Committee of the College devises class-wise master time-tables, according to the workload specified in the UGC Regulations 2018, which are sent to each Department with guidelines regarding the allotment of classes.
3. Each Department distributes the classes to the teachers, keeping in mind specialisations and expertise. The individual and class timetables are then sent back to the Timetable Committee for approval and finalisation. The Committee then officially notifies the timetable to each teacher and formally displays it on the College Website. The timetable is protected and once notified changes cannot be made without prior permission of the Timetable Committee. The process is completed before the commencement of each semester.
4. For the COVID pandemic year 2020-21, all classes are held in the online mode via the google meet, zoom meet platform. The individual time tables are uploaded on the online platform itself.
5. The seamless execution of curriculum delivery is ensured through departmental meetings regarding detailed Lesson Plan for each paper and appropriate pedagogy for each topic is identified.
6. Conventional chalk and board method is integrated with ICT-based methods of flipped classroom and blended learning. Field visits are encouraged as part of student-centric methods of curriculum delivery.
7. Departments regularly assess and evaluate the percentage of syllabus covered and discuss any problems encountered by the students and teachers.
8. Special lectures, workshops on disaster management, environment, computer, soft skills are organized from time to time to expose the students to the latest research related to the curriculum, in the dual-mode.
9. All the faculty members devote extra time to schedule tutorial and remedial classes. The students are divided into smaller groups for better attention and interaction with each one of them, as per their requirement(s).
10. For continuous growth, our teachers regularly update their knowledge through active involvement in Research and Faculty Development Programmes. They are also members of various bodies of the University contributing to curriculum reviews, assessment and evaluation.
11. Complementing the pursuit of effective curriculum implementation, smaller groups of students are created, so that academic and other discussions are individualized. Our college prioritizes the blending of academic and mental health of our students through the mentor-mentee system where each student is assigned a faculty mentor for academic and extra-academic guidance. Through

        focused interactions and guidance offered by the teachers, students are able to have their academic and other issues suitably addressed.

12. In our college, Internal Quality Assurance Cell (IQAC) of the College maintains feedback forms for students, teachers, alumni, employers and parents are displayed on the college website for the requisite stakeholders to confidentially give the college their evaluations and suggestions.

13. The study material for every subject, both offline and online, is made available by the Library, which enables an enriching curriculum delivery.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response:

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response:

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	46	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

1. Mahatma Gandhi Vidyamandir's Arts, Science and Commerce College Surgana has institutionalised mechanisms to sensitise students regarding professional ethics, human values, gender and environment sustainability through its various academic and extracurricular activities. In the classroom, teachers engage with students using an inclusive approach pertaining to important socio-cultural issues.
2. All the programmes offered by the college contain courses and programs aiming at developing Professional Ethics. For instance, firstly, the majority of courses in commerce stream relating to Management, Accounting, Statistical Analysis, Taxation, Human Resource Management, leadership, managerial economics, entrepreneurial development, business communication, Business Ethics, Bio Ethics, and banking, emphasise professional ethics. Secondly, the courses offered in humanities and social science also directly or indirectly promote professional ethics, through such topics as dependability, trustworthiness, teamwork, time management, loyalty and commitment. Whereas, scientific disciplines inculcate professional ethics by orienting students on fair practices in experiments and in the use of science for human progress, through courses dealing with research methods and Intellectual Property Rights.
3. The Women Grievance and Welfare Cell (WGWC) and Vishakha Committee organise academic, medical, cultural and social events, aimed at creating a gender sensitization, women's empowerment programmes and awareness of sexual harassment issues. The college promotes Gender sensitisation, equity and non-discriminatory practices primarily through value education, soft skills, and employability skills. As part of the efforts to extend gender sensitisation beyond the curriculum, the college periodically conducts special programmes to sensitise students on gender issues.

4. The Environmental Studies subject is compulsory for all second year has integrates aspects of social

sciences with pure sciences and promotes social responsibility and awareness towards the environment. Recycling, composting, organic gardening and efficient use of land, along with tree-plantation, cleanliness and green and e-waste collection drives are some of the significant activities implemented.

5. The soft skill development workshops organized for all students with Board of Student Welfare, Savitribai Phule Pune University, also incorporates values that are essential for all professionals. Course such as Human Rights promote human values.

1. The College has Botanical garden and conserved local endangered medicinal plants. Under the QIP funding of the Savitribai Phule Pune University, the College has generating of 8 KV power through the installation of rooftop solar power panels. This is a positive step towards clean and green energy and also help in reducing the energy costs of the Institution.
2. The student volunteers of the National Service Scheme (NSS) have been actively involved in community services. Anti-drug addiction campaigns and programmes for disaster management, womens welfare, adult education, personality development, environment and health awareness, are some of the activities conducted by the NSS.
3. Environment and Sustainability is inculcated through a mandatory course in Environmental Science for all the Second year UG programmes. Besides, the science departments of the college offer environment related courses and study units like Biodiversity, Environmental Biology and Wild-Life Management, Green Chemistry, Plant Ecology, Global Warming and Climate Change, Horticulture, Vermiculture, Industrial and Environmental Biotechnology.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response:

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 393

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response:

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
614	528	709	857	1040

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1020	1020	1020	1020	1188

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response:

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
509	493	458	510	594

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
510	510	510	510	594

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response:

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1. Mahatma Gandhi Vidyamandir's Arts, Science and Commerce College Surgana has adopted one of the core value Student-centeredness. The mission statement of the college emphasises the commitment to enable students identify their potential and skills and become successful in life and career. The college has been consistently innovating the teaching and learning methods in accordance with the changing trends in Higher Education taking into account the learning styles of students. In addition to the general focus on experiential learning, participative learning and problem-solving skills, the college follows different types of student-centric methods like practical classes, demonstrations, field trips, projects, group discussions, and learning through Open Online courses. In fact, the college considers field projects and student projects as important student-centric initiatives especially in PG Levels.

2. The curriculum was also revised from 2019-20 to incorporate the Outcome Based Education. As a result, departments have incorporated activities that include problem-solving, group discussions as part of the classroom activities. Besides, laboratory experiments were further streamlined to prioritise practical learning over theoretical learning. Further, there is an added emphasis on field work, individual and group projects as part of experiential learning. The NSS department conduct activities that enable learning through social service in the neighbourhood and adopted villages.

3. To promote participative learning, students are primarily encouraged to take active part in classroom discussions, lab work and group works. Secondly, certain subjects are taught through group tasks, group discussion and group presentations. Advanced learners in each department are also motivated to present posters/papers in seminars and Avishkar Competitions.

4. Field trips to local biodiversity spots, heritage sites, etc. are organized to promote grass root understanding of concepts. The college magazine 'Apurvai' is published by college to nurture creativity and other skills.

5. The college has sufficient ICT infrastructure for teaching and learning. The college campus is wi-fi enabled with a current bandwidth of up to 100 MBPS. All the classrooms and seminar hall in the college has portable ICT facilities with internet connectivity and projectors. Teachers of the college widely use power point presentations, video illustrations, online lectures, virtual dissection tools, browser extensions, other educational websites.

6. The college depended on its online platform membership to provide usage of LMS systems like Google Classroom, zoom meeting, google meet particularly during the pandemic. Google Classroom became handy for conducting examinations, online quizzes, internal assessments and for collecting assignments from the students.

7. The college has been promoting teachers for preparing online content, you tube channels and online study materials and share them among the students, when physical classes were affected. Content was also uploaded by many teachers on social video platforms for public access.

8. In order to cater to the diverse types of learners, the books and journals provided through N-list subscription for further reading and additional learning materials have been made available online. During the pandemic, the college successfully conducted all semester examinations and evaluations online.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response:

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
29	29	29	29	29

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response:

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	20	21	21	22

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism of internal/ external assessment:

1. As per the Savitribai Pune Pune University guidelines, the College systematically conducts internal assessment to enhance the performance and regularity of the students in the classrooms.
2. As per the University scheme, for most of the core and elective papers, the internal assessment is of 15 while the external examination carries 35 marks in each semester.
3. The Internal Assessment of 15 marks is further split into 05 Marks for assignment, 10 Marks for tests as mandated by the University.
4. This internal assessment scheme is timely communicated to the students through the College Prospectus. The internal assessment schedule and evaluation parameters for the different papers are informed to students at least 2-3 weeks in advance by the respective subject-teachers.
5. The assessments generally comprise some of the following modes: class presentations, assignments, viva, field work, class tests and practical tests.
6. Teachers prepare an assessment rubric for each component of the internal assessment and prepare the students accordingly. The marks obtained by the students are shared with them in the class.
7. All the test papers and answer books along with the list of marks are duly maintained by the respective faculty members for records. Feedback and remarks about their performance are shared with the students. The students are also guided to perform better in external examinations.
8. Students who represent the College in sports, N.S.S. and other extra-curricular activities held in other Universities, will be allowed additional time for submission of written assignments, projects.
9. Internal examination related grievances are addressed in a time-bound and efficient manner.
10. The internal assessment marks awarded by teachers and forwards it every semester to the Examination portal of the University.
11. In the context of Covid-19 induced online teaching, intermittent internal assessments are assigned and received online through Google Classroom and google forms. The marks are also shared online with the students.

Grievance redressal system:

Dates of the internal examination are communicated well in advance to the students. The evaluated internal test papers are returned to the students, with feedback, for self-assessment. The marks obtained by the students are uploaded on the notice board along with their attendance. The students are required to validate its acceptance by signing the award list.

1. In case of any grievances, the student directly approaches the concerned teachers , who addresses the grievances as she/he may deem fit.

2.The unresolved grievances, if any, are referred to the teacher-in-charge of the department. Such issues are addressed and resolved in the departmental meetings.

3.If a student is unable to appear for an internal examination due to medical or any other genuine reason, on submission of proper documents, internal assessment is rescheduled.

4.As per the University norms, the College constitutes an Examination Committee, Chaired by the Principal. This Committee is responsible for the entire process of Internal Assessment in the College. Unresolved internal assessment related grievances are taken up and resolved by this Committee.

5.The Principal is the final authority regarding any internal examination related grievances.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

As an affiliated institution of the Savitribai Pune Pune University, MGV's Arts, Science and Commerce College Surgana follows the guidelines and norms of the University with respect to offered programmes and course curriculum/syllabus.

1. The Choice Based Credit System (CBCS), has revised the syllabus/course curriculum under the University, with learning outcomes for each course/subject, based on the UGC- Learning Outcomes based Curriculum Framework (LOCF). The course outcomes and programme outcomes for all programmes offered by college are made available to college website.
2. The College publishes the outcomes of each programme and course.
3. The syllabus, the course outcomes and the credits allotted to each paper are communicated to the first year students. Each individual teacher apprises the students of the learning outcomes of the specific paper at the beginning and conclusion of the semester. The entire pedagogy is geared towards achieving the stated learning outcome of the paper.
4. Under the CBCS system of the Savitribai Pune Pune University, the undergraduate programme is divided into various components, comprising Special papers, Elective papers, General Compulsory papers. Each of these components in themselves have specific learning outcomes, which give a better understanding as to how and why the specific subject/topic is being taught. Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned.
5. The Programme Specific Outcomes are closely related to the content of the syllabus and may vary as per the subject. Teachers design teaching plans for all the courses/subjects at the

beginning of each semester to ensure that the pedagogy is in sync with the PSOs.

6. The students are encouraged, guided to learn and understand the course outcomes. The students are communicated the course outcome in the classroom. Every department plans and conducts all activities in light of the programme outcomes and course outcomes.

7. The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.

8. The Teaching Plans and Self-Appraisal Report of each teacher is submitted to the IQAC, as part of external and internal audit. The IQAC reviews the successful incorporation of programme and course outcomes in pedagogy. On the basis of the quality inputs of the IQAC, the teachers are advised to communicate to their parent departments the required updation and changes to the existing programme and course outcomes to make it further enriching for the students. The College has three members in the Board of Studies in Physics, Electronics, History of the University.

File Description	Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The College evaluates the outcome of the programmes offered by analysing the attainment after the publication of the semester exam results. The outcome of programmes and courses are assessed based on the internal and external evaluations. While internal evaluation outcome is analysed at the department level, the external evaluation results are assessed by the office of the controller of examinations. The assessment of outcome of the external evaluation is shared to the respective departments and the IQAC for follow-up action, besides presenting them for the approval of the Academic Supervisor, Principal and Governing Body for approval. Although the college regularly analyses the outcome of our graduates through the comprehensive result analysis, the college has incorporated the principles of Outcome-Based Education (OBE) in its complete sense from the Academic Year 2020-21.

The evaluation of outcome has become more scientific after the introduction of the OBE, wherein the Course Outcomes (COs) are related to the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). While the overall results are measured using a scale of 1 to 5, in which 1 stands for Average, 2 for Good, 3 for Very Good, 4 for Excellent and 5 for Outstanding. Specific course outcomes are established by testing the attainment of the mapping matrix mentioned under every course in the syllabus. For the measurement of the course outcome, the college follows the passing minimum marks (e.g. 40 out of 100 in UG and 50 out of 100 in PG and as the threshold value in each course).

The following rubric, which keeps minimum pass marks in UG as the threshold value, is utilised to assess the UG attainment level :

1 - 50% of students scoring > 40 marks out of the maximum marks.

2 - 60% of students scoring > 40 marks out of the maximum marks.

3 - 70% of students scoring > 40 marks out of the maximum marks.

4 - 80% of students scoring > 40 marks out of the maximum marks.

5 - 90% of students scoring > 40 marks out of the maximum marks.

The following rubric, which keeps minimum pass marks in PG as the threshold value, is utilised to assess the PG attainment level:

1 - 50% of students scoring > 50 marks out of the maximum marks.

2 - 60% of students scoring > 50 marks out of the maximum marks.

3 - 70% of students scoring > 50 marks out of the maximum marks.

4 - 80% of students scoring > 50 marks out of the maximum marks.

5 - 90% of students scoring > 50 marks out of the maximum marks.

Further, in addition to measuring their attainments in examinations, the college provides individualised feedback to students on their attainment level based on their performance in academic aspects and demonstrable skill, which enable the students to select their suitable careers. In general, by making the outcome of the course measurable, the college consistently attempts to make the teaching, learning and evaluation system relevant in the emerging times.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response:

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
127	204	220	201	250

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
177	342	368	405	373

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovations:

The College has developed an innovation ecosystem through promotion of research, and entrepreneurial development. The innovation, incubation and entrepreneurship activities are streamlined through the establishment of the Innovation, Incubation and Entrepreneurship Centre (IIEC) of the college.

The MGV's Arts, Science and Commerce College Surgana encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products and ideas. The activities undertaken with several student have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge. Most important among these are;

IPR Cell: The IPR cell along with IQAC has organized two seminars on Intelectual Property Rights for state level participants and college staff, students.

Science Association: organizes various talks by various subject experts (including our alumni) about the practical aspects of science and technology and the problems and challenges they faced in their journey. The cell supports innovative ideas and helps the students getting access to funds for putting their ideas into practice.

Commerce Association: organizes many informative talks and interactive sessions with members from the industry and academia including from the Bank, Chartered Accountants companies. The society also encourage and develop skills for banking, marketing, financial and investment activities including trading in securities on virtual and real platforms and visits to Banks, market committees.

Marathi Vangmay Mandal: organizes talks and guidance from new and well known poets, writers, reporters etc. Marathi Vangmay Mandal organizes various Literary Arts Competition yearly, such as poetry writing, story writing or essay writing to create interest among the students regarding the Marathi literature. And, the Mandal also invites renowned congregations in the field of Marathi literature to guide students in the college or to even publish books on Marathi Literature and Marathi Culture.

Indian Knowledge System (IKS):

Indian Knowledge System (IKS) is an innovative cell developed in college from academic year 2021-2022. It is established to promote interdisciplinary research on all aspects of IKS, preserve and disseminate IKS for further research and societal applications. It will actively engage for spreading the rich heritage of our country, region and local traditional knowledge in the field of Arts and literature, Agriculture, Basic Sciences, Engineering & Technology, Architecture, Management, Economics, etc.

Other initiatives for creation and transfer of knowledge: include support and motivation for Research in staff and students. Research Incubation Centers have been set up for students from various departments (in particular Zoology, History, Marathi, Economics, Environment Studies) for undertaking theoretical and applied research under the supervision of faculty from their own departments. Some of them have written papers and presented them at National and International Conferences and also published in reputed journals. The college organises many state and national seminars, conferences which provide opportunities for students to learn about latest developments in knowledge.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response:

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	1	2	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response:

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	11	06	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

28-08-2023 02:58:33

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response:

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
19	06	01	00	00

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College has always been in the forefront of extension activities in the neighbourhood areas, community and adopted villages. The college engages in extension activities through its NSS unit. Besides, the management, staff, students, and alumni of the college engage in social service during occasions of natural and other calamities and crises. It is mandatory for all the undergraduate students of the college to engage in at least one social service activity of the college during the course of their study to obtain two credits. The main aim of this initiative is to develop a sense of social responsibility among the students.

All students enrolled for NSS are required to complete at least 120 hours of social service every year. In addition, NSS units conduct a seven-day special winter camp annually, which is organised in adopted villages. NSS volunteers and other students engage themselves in regular social service activities.

The major social service activities initiated by the college during the last five years include the following:

i) NSS: Tree plantation, healthawareness camps, medical camps, COVID free check up camp, blood

donation camps, Swachh-Bharat cleaning drives, Road safety drive, HIV awareness rallies for social and national causes and commemorative activities on important days.

ii) College Outreach Programme: Free mask, soap, sanitizer distribution, tree plantation at adopted villages, educational assistance to government schools, awareness rallies on social issues, and support for disaster management. In addition, during natural calamities like floods, COVID pandemics the staff of the college extend a helping hand to the affected by donating 2 dys sallery.

iii) The Women Grievance and Welfare Cell (WGWC) and Vishakha Committee organises awareness and sensitivity in the girl students and instill the desire to work for an equitable, safe, and just society for women through various activities such as Gender equality Programme, Women's Safety and empowerment, girls health and hygiene, rangoli, poster competition, cooking competition, guest lecture of eminent personalities and celebration of International Women's Day.

iv) The college offers Diploma in Beauty and Wellness and certificate course on Dress Designing and Tailoring which is beneficial and local need for many girls and womens in Surgana Tehsil.

v) Our College with parent institute Mahatma Gandhi Vidyamandir, Panchvati Nashik have started "Apoorva Dattak Yojana" from 1st Aug 2021for educational adoption of orphan children during COVID pandemics.

vi) The college extends financial support by giving fees concession to the students those are unable to pay admission fees.

vii) Green and Clean Drive of college distributes Cloth bags and face mask to the villagers for plastic alternatives and received Rs. 10000 seed money from Board of Student Welfare, Savitribai Phule Pune University Pune for the same initiative during COVID pandemics.

viii) The College has initiated "Local Biodiversity Survey" with Surgana Nagar Panchayat and documented the Flora and Fauna in Surgana.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Institute Mahatma Gandhi Vidyamandir's Arts, Science and Commerce College Surgana has been awarded with Six awards/recognition certificates for extension and outreach activities and programmes from adopted villages, nearby villages and Surgana city during the last five years.

1. Rural Hospital Surgana Tehsil has given certificate for our efforts in social accountability for the activities such as Health Awareness Camps, AIDS Awareness Rallies, Hemoglobin Check up Camp, Red Ribbon Club and COVID -19 Vaccination drive and RT-PCR Check up camp organization for society and all stakeholders (Academic Year 2021-2022).

2. Gram Panchayat Pratapgarh has given certificate of appreciation for promoting awareness in preventing child marriages, Forest Conservation, Gender equality and superstition prevention in village (Academic year 2021-2022)

3. Gram Panchayat Khokari has certified and felicitated that our college has put efforts for water conservation in Khokari Village, Tree plantations and cleaning campaign (Academic Year 2021-2022).

4. Surgana Nagar Panchayat Surgana City gave appreciation for efforts in Nature Conservation and certified that MGV ASC College Surgana Play significant role in Conservation of Biodiversity through Maintaining Botanical Garden and Green campus (Academic Year 2021-2022).

5. Gram Panchayat Malgavhan has given certificate by appreciating college, NSS department efforts in village cleaning campaign, Promoting Swachh Bharat Abhiyan and Tree plantation around Malgavhan village (Academic Year 2018-2019).

6. Gram Panchayat Malgavhan has certified and felicitated College, NSS Department, Staff and Students for Water conservation efforts in village by constructing 'Vanrai Bandhara' on River Amti, Tree plantation programme, Swachh Bharat Abhiyan, Street Play on Gender Equality (Academic Year 2017-2018).

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response:

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	06	01	03	02

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response:

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructure and ICT Facilities:

The College has a total built-up area of 6579.30 sq. mts. which includes classrooms, laboratories, staff room, ladies common room, canteen, toilet blocks, parking, students facilitation centre, examination section, YCM Open University office, playground, botanical garden and gymkhana. All the facilities in the college are utilised for conducting academic programmes in two shifts. The classrooms are provided with basic amenities like writing board, display screen, elevated stage (in classrooms), electricity, internet access, and portable ICT equipment.

1. All the 12 classrooms, 5 labs, the 1seminar rooms and the library are well lit and spacious. The Classrooms are IT-enabled, with portable projectors, screens and black boards.
2. The College has 1 computer lab with a total of more than 15 LAN connected desktop computers. A total of 100 Mbps internet bandwidth (from BSNL Fibre) is also provided for internet and wi-fi connectivity.
3. The campus is Wi-Fi enabled for the benefit of students and faculty.
4. The College Library is fully automated, Wi-Fi enabled and has a seating capacity of 60 users. It has a librarian's cabin, circulation counter, text-book, reference book section, journals and periodical section and computer access to INFLIBNET resources. Reading cum computer room for faculty and students is available on the first floor.
5. The Administrative Building consists of the Principal's Office, Vice Principal cabin, Office Superintendent Cabin, Account, Admission, Scholarship, Sallery section, IQAC room which are fully ICT enabled.
6. The seminar hall used for academic events like conferences, seminars, talks etc. and student activities are hosted in the seminar hall.
7. Science laboratories in the college are equipped with sophisticated instruments like Gas sensing apparatus, UV-Visible Spectrophotometer, muffle furnace, pH meter, Colorimeter, Potentiometers, Hot air oven, Deep fridge, Microtome, Microbiological Incubator, UV-Visible sterilization chamber, UV illuminator, Autoclave, Centrifuge, Tilak air sampler, Rotary shaker, Electrophoresis, Lux meter, Microscopes, Serological water bath.
8. The licensed software used by the College are:

1. Windows 10

2. Microsoft Office 2010
3. Quick Heal and NPAV Anti-Virus
4. Language Lab Software
5. KOHA Library Management System - Open source
6. Ubuntu OS - Open source
7. Campus 360
8. Vriddhi Edubrain
9. Tally 9.0

Facilities for Cultural and Sports Activities:

1. The College provides an outdoor, vibrant space for various exhibitions and festivals. It has been an active space used for cultural activities like music, street plays, talks, poetry reading sessions, art, poster competitions and annual cultural gathering.
2. The college takes pride in its comprehensive sports training and fitness infrastructure. The outdoor sports facilities include football, basketball, volleyball, cricket pitch, tennis, open space for yoga etc.
3. It also has an area for indoor games like judo, chess, carrom, table tennis and wrestling.
4. The gymnasium has latest equipment and machines: Stationary cycle, Treadmill, Vibration Plate.
5. There is an open Green Gym set in the Botanical Garden which is accessible to everyone. Training arrangements are often made with experts for activities like rowing, roll ball, kho kho, kabaddi.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response:

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.35	5.16	17.02	21.07	56.32

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The College Knowledge Resource Center (Library) is fully automated, wi-fi enabled and has a seating capacity of 60 users. An e-resource facility has been established on the first floor of the Library consisting of 15 computers to enable students to access information for their academic pursuits through internet and e-resources.

The KRC (library) of the college has catalogued all the 11023 books, 17 journals and magazines and 06 newspapers in three languages available in the library.

Initially, the Library uses Vriddhi Edubrain was used as the ILMS platform. This was upgraded with Campus 360 LMS and KOHA for library in 2021. KOHA is a free and open source, fully featured, scalable library management system. The important features of KOHA like catalog facility, customizable search, online circulation and barcode printing are used in the library.

Membership, registration and issue/return of books are done in the automation mode. Barcode technology is used for this purpose. A barcoded Identity Card that is issued to students at the time of admissions is used for membership to the library. A Barcode Scanner is used for issue/return of books.

The Win OPAC facilitates searching of the complete library collection. The search results provide bibliographic details of the books and other documentary materials, like periodicals and journals, along with the current issued status and the location of a book.

Around 15 LAN connected desktops have been installed in the students' reading room with Wi-Fi and internet facilities. These computers are used to access the various library links that the College has subscribed. The computers are connected to printers so that material accessed on the internet can be printed. The Students facilitation centre provides xerox facility for duplication of hard copy materials to

the library.

The library has created a seperate KRC website and also KRC webpage within the College website, linked to all the e-resources subscribed by the College. This has been specially useful during the pandemic induced lockdown.

The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. N- List e-resources

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Hardware Infrastructure:

1. Institute has 35 Desktops/workstations out of which 15 are available for students with the ratio 1:80.
2. The college uses Acer, Dell, HP workstations.
3. Computer Labs have sufficient number of desktops.
4. In addition there are 8 HP, Canon printers in the administrative block.
5. The college uses 3 LCD projectors, 2 Kyan Projectors on sharing basis for all classes.
6. In general, computing and internet facilities are available to all teachers and students on the campus.
7. The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning.
8. To make the learning process more effective various innovative teaching methods are used by the teachers. This includes having power point presentations, where students can discuss and explore

their knowledge together. Learning combined with visual presentations or working on certain project is much more enjoyable and comprehensive for the students.

Software Infrastructure:

1. All the computers are supported by a 100mpbs LAN and a Wi-fi connectivity.
2. The desktops are running on windows 7, windows 8, windows 10 operating systems while the library operate on windows 7, Linux and Ubuntu.
3. Office automation packages like MS Office and Antivirus are purchased by the college and updated regularly.
4. Earlier Vriddhi Edubrain LMS oftware was being used and currently college is using indiginously developed Software Campus 360 LMS for office and library automation.
5. A back up is taken for all the systems every three months, windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.

IT Policy:

The college has its own IT policy based on IT laws of the country and has broad aims that include:

1. defining the composition and functions of the College IT Cell,
2. promoting fair and ethical use of the IT resources and facilities provided by the college,
3. managing the official website of the college with parent institute IT Cell,
4. administering the ERP system,
5. managing the official social media pages of the college,
6. managing IT / Software Licencing,
7. maintaining the hardware and software,
8. ensuring cybersecurity,
9. regulating the use of Wi-Fi connectivity within the campus,
10. planning and executing data back-up and recovery, maintaining and controlling official email accounts and storage in the college domain.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 15

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response:

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
34.15	30.97	57.18	24.10	30.02

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response:

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
831	1002	1171	1476	1527

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response:

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response:

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
169	49	97	279	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response:

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response:

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	28	03	04

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
127	204	220	201	250

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response:

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	3	1	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	03	00

File Description	Document
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	03	02	02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The 'Surgana College Maji Vidyarthi Sangh' Alumni association was registered under the Societies Registration Act 1860 of Registering Body of Govt. of Maharashtra with the Registration no. Nashik 0000021/2021. The association mainly serves as a platform for the alumni of the college to connect with each other and form a lasting relationship with the institution.

Alumni Association works to promote the bond of brotherhood among the alumni and to help the college and its students grow in all the aspects. In order to achieve the same the Alumni association helps in creating opportunities for the students. It provides valuable feedback that helps in providing enriching insights in various areas to the institution and promotes sharing of experiences and knowledge among the various stakeholders.

The Institute conducts the following activities on regular basis:

1. Communication with the members of the Alumni Association and the Institution keeping mutually informed the developments on both sides.
2. Organizes social, educational and networking events locally at the institute levels.
3. Conducts periodical meetings for fulfilling the various objectives of alumni association. Raise funds for promoting objectives of the association.
4. Conducts various activities that help in the career and competitive examination guidance to the students.
5. Helps to fulfill the Institution's social responsibility by conducting various donation activities for the welfare of the students and the community.
6. Helps the Institution in its development through the means of financial contribution.

The 'Surgana College Maji Vidyarthi Sangh' Alumni association has been proactively contributing to the development of the college and engaging in a number of humanitarian activities. During the last five years, the general funds collected from the Alumni of the college amounts to 78000/- (Rs. Seventy Eight Thousand). This general fund is utilized in tree plantation programmes, tree guards, parking safety barigates, irrigation in campus.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The system of governance and leadership followed by the college reflects the vision and mission of the college.

The **VISION** of the college is -

"Sarvatra Vidya Vardhate Praja" – Expansive education leads to enrichment of the people.

The **MISSION** of the College is -

Educational improvement is a stepping-stone to economic and social development, and the handiest instrument for empowering the tribal's. Our mission is to reach out to the students of hilly tribal region and uplift them by giving new directions, heights and ambitions through education.

The multi-layered administrative structure of the college is characterised by inclusiveness and participation of all the stakeholders. The management of the college initiates key policy decisions including the local appointments and introduction of new programmes, whereas the academic administration of the college is entrusted to the Principal, vice principal and academic supervisor. Various other sections of the college like the office of the Controller of Examinations, Internal Quality Assurance Cell, Administrative Office, NSS and SWO function under the officials or heads appointed by the management.

The suggestions of faculty for improving teaching, learning other related activities discussed in the department meetings are taken to the notice of the the Vice-Principal and the Principal for implementation by the Heads of Departments. The college has a clearly defined organogram illustrating the hierarchy of leadership, and policy documents like HR manual detailing the roles and responsibilities of each official.

While matters concerning the departments are resolved in the departmental meetings, issues relating to the entire college are decided in the College Development Committee. Likewise, decisions on infrastructural development, introduction of new courses, appointments, and financial planning are taken at the management level. This reflects an environment of effective leadership through decentralization and collective participation.

In terms of inclusiveness and participation, all the committees in the college are characterised by their diversity of members. The Principal forms all the statutory committees in the college are constituted and

Student representatives are included as per UGC guidelines for overall management of the various operations of the college, such as, NEP implementation, admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility.

The college make efforts to motivate students for their overall development through various skill-based and talent-enhancing activities so that they can contribute to society as responsible citizens. The management mobilizes funds for enhancement of infrastructure, laboratory, library and office equipment, apart from creating environment friendly campus/premise.

The concern and commitment of the Principal and the College Management towards the goals of higher education and National Education Policy implementation is evident through their continuing efforts of mobilizing resources and introducing local need based, skill and job-oriented courses.

The College's practice of transparency and easy access to information are key to building trust and collaborative work culture.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality policies and strategies. The strategic plans prepared by the college for every academic year serve as the guiding document for bringing innovations in academic matters, and developmental initiatives of the college.

It is effectively deployed to focus on bringing quality improvements in the areas of:

1. Curricular Planning and Implementation
2. Teaching- Learning Processes
3. Research, Collaboration and Extension Activities
4. Academic infrastructural facilities
5. Student Support Activities and Student Progression
6. Internal Quality Assurance System
7. Institutional Values and Best Practices

8. Governance, Leadership and Management

At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

One such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented is that of Teaching, Learning and Research. This has been achieved through the deployment of Action Plan for the following initiatives:

1. Introduction of innovative Add-on/Certificate Courses by the Add-on-Courses Committee.
2. MoUs signed with Academia and Industry for training, development and placements.
3. Introduction of new certificate and diploma courses through UGC NSQF Scheme keeping in mind their relevance and local needs, in order to empower young students, MOU's with various industries and other professional enrichment opportunities.
4. Emphasis on using the ICT tools for effective teaching and learning.
5. Training workshop are organised for staff and students.
6. Conferences and Seminars are organized by various departments to give an exposure to both faculty and students about the latest global trends in academics, industry, sciences and environment.

The Organizational Structure of the College consists of the Management, College Development Committee, Principal, teaching staff, the non-teaching staff and the students. Mahatma Gandhi Vidyamandir Institute is the highest decision-making body which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. This is followed by the College Development Committee which meets at twice a year to discuss issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of College.

1. Staff meetings are held twice every semester for the effective planning and implementation of teaching, learning, administration, curricular and extracurricular activities
2. The College also has Internal Quality Assurance Cell which plays an important role for monitoring the internal quality of the institution.
3. Student Council meetings are held regularly to address the student related issues and organizing extracurricular activities.
4. College committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes.
5. The objective of the Anti Ragging Cell, Grievance Redressal Committee, Women Grievance and Welfare Committee, Vishakha Committe and the Internal Complaints Committee is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances if any.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response:

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System:

Teaching Staff:

1. As per UGC guidelines, teachers have to keep a record of their academics, research and other institutional activities on an annual basis, for performance appraisal.
2. In order to be considered for promotion under CAS, a teacher needs to submit an annual self appraisal report in the Academic Performance Indicator (API) at the end of every academic year, along with all documentary evidence.
3. After completion of the required years of experience and fulfillment of other requirements, Performance Based Appraisal System (PBAS) Proforma, with mandatory attachment, has to be submitted.
4. After the screening of the documents, the candidates have to appear before the selection committee for a personal interview, for the promotion to the post of Associate Professor/Professor.

Non Teaching Staff:

1. Promotion for Group B, C and technical Staff is based on seniority cum fitness.
2. Certificate training programmes are mandatory for several positions to be filled by promotions.

The IQAC undertakes self-evaluation of the staff for audit purposes. A detailed assessment and evaluation of all individual elf appraisal report submitted by the teaching and non-teaching staff are carried out by internal/external audit committees. Review meetings are organized by IQAC to apprise the staff of the assessment.

Welfare Measures for Staff:

Leave Benefits (As per University rules)

1. 15 days of casual leave.
2. 20 half-pay leave after completing one year of service.
3. Commuted leave not exceeding half the amount of medical leave.
4. Duty leaves of maximum 30 days to the teaching staff are provided to attend various Orientation/Refresher/Seminar/workshops/Training Programs. Nonteaching staff is also given duty leave.
5. Maternity Leave of 180 days.
6. Paternity Leave of 15 days.

Retirement Benefits (As per the University and Maharshtra Government Rules)

1. GPF (General Provident Fund) after superannuation.
2. Gratuity
3. Group Insurance Scheme
4. NPS (National Pension Scheme for employees who joined services after 01/11/2005)
5. Encashment of Earned Leave for non teaching employees.

Medical Benefits

1. Medical reimbursement as per rules
2. Health Checkup Camps are regularly organized by the College and Collaboration cum MoU with Apollo Hospital, Nashik for medical check up and treatment.

Loan Benefits

1. Loan facilities as per Government rules .
2. Quick Provident Fund Loan Facility.
3. A MGV Cooperative Credit Society provides loans at a reasonable rate.

Faculty Development Programmes

1. Financial support and permission to participate in Refresher Courses/ Orientation Programmes/Short Term Courses to the teaching staff for professional development.

Support Facilities

1. Canteen
2. Grievance Redressal cell
3. Internal Complaints Committee
4. Parking facilities
5. Clean R.O. drinking water
6. Ramps, wheel chair for differently abled

ICT Facilities

1. Wi-Fi facility.
2. One Computer labs and a each Science has computer internet facility for research work for both students and faculty.
3. Desktop facilities are provided in the library and staff room.

Recreational Activities for Physical and Emotional Wellbeing

1. Common staff room to the teaching staff.
2. Outdoor and indoor sport facilities.
3. College gymnasium with fitness instruments like push-up bars, a gym cycle and an automatic treadmill.
4. Due to Covid-19, adequate automatic hand sanitizers are installed at strategic places. Thermal scanning is done at the gates and masks are made available for free.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	13	11	08

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response:

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	28	10	27	01

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	13	14	12

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The mobilized fund is optimally used by the college.

Major sources of institutional funding:

1. Sallery Grant
2. UGC grant
3. University grant
4. Share is generated by the College
5. Fees from students
6. Alumni donations

1. The College applies for funds, with detailed proposals and estimated budget under various schemes. Funds are approved after scrutiny by the management authority.
2. The College receives funds from the University for the infrastructure, solar, laboratory instruments, seminars, under the Quality Improvement Programme (QIP) scheme.
3. The state government sallery grant is utilized for salaries and allowances. Funds under planned and non-planned expenditures from the UGC and University are spent for designated purposes. The funds marked for examination are utilized for conduct of examinations only.
4. For conducting the NSQF community college Courses, the College receives separate funds from the UGC, which are used for payment of salaries for teachers and infrastructural development.
5. Fees collected from the students, under different account heads have to be used for the respective purposes.

6. The funds are given to the departments, based on the number of students, needs and requirements.
7. A small percentage of the student fee is paid to the University/Government as official charges.
8. College shares its infrastructure and operates study centres for the YCM Open University and funds are received from this institution are used for specific purposes.
9. The Alumni Association also gives funds to the College for campus development and infrastructure.

Internal And External Audit:

Institution conducts internal and external financial audits on a regular basis.

Mechanism for Internal Audit and External Audit is as follows.

Internal Audit:

1. Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit.
2. In the initial stage, the accountant scrutinizes and verifies the financial data. This is again scrutinized by the Office Superintendent and the Principal for clarity, authenticity, transparency and financial accuracy.
3. Income/Expenditure is closely monitored by the Accountant.
4. Proper procedure for centralized purchases is adopted throughout the parent institute.
5. The Management auditor, CA of the Parent Institute visits the college periodically and inspects all the files pertaining to the financial matters that the college has availed of and all the receipts and payments in the college.
6. They, in turn, submit the audit report to the college authorities.
7. For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads.

External Audit:

1. The external audit takes place annually after the completion of every financial year. The Chartered Accountant cum auditor is appointed by the Parent Institute.
2. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified.
3. Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked.
4. The Utilisation Grant Certificates are also audited by the external auditor.
5. Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done.
6. The audit objections/compliance, if any, is handled by the Accounts Department.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Contribution and Reviews of operations by IQAC

1. Promotion of Research:

1. IQAC recognizes the significance of promoting a research environment amongst staff and students.
2. IQAC has established an Academic and Research Coordination Committee in the College. The main thrust of RCC is towards:
3. Writing research project proposals
4. Publishing the research in the journals of Scopus and UGC Care list.
5. Organising National and International level Seminars and Conferences.
6. Encouraging teachers to apply for research funding from UGC, CSIR, DST, DBT, MoEF etc.
7. Total 04 faculty have awarded PhD in last 5 years.

2. Institutionalisation of Academic Audit:

1. The IQAC constantly monitors the teaching quality, programme delivery and achievement of learning outcomes, through Self Evaluation, Teaching Plans, Feedback Process and Academic Audits.
2. Every teacher develops teaching plans for the course that is teaching. It helps in designing and aligning the pedagogy, various co-curricular events and assessment practices to the requirements of the learners and learning outcomes of the course/paper.
3. The IQAC ensures that the students' feedback is analysed and action is taken.
4. The IQAC evaluates the teaching-learning process, academic activities, research policy and management, infrastructure, library resources, College's policies and procedures, along with considering the requirement for upgradation.
5. The IQAC suggests to the administration measures to further enrich and maintain the institutional quality.
6. Total 5 Academic Audits have been conducted by the IQAC in the last 5 years.

3. Diploma and Certificate Community College Courses:

1. The college has started total 6 skill and local need based diploma and certificate courses using UGC-NSQF Scheme from 2018-2019.

4. Post-accreditation Initiatives of the IQAC:

1. Outcome Based Education framework
2. Student centric methods
3. Mentoring policy, Teaching learning policy, IT policy,
4. Training on IPR
5. Established Innovation, Incubation and Entrepreneurship Cell (IIEC)
6. More extension activities
7. MoUs
8. Developing e-content
9. Revised SOPs, HR manual
10. Programmes conducted for career development, soft skills, employability skills

5. Streamlining of Administrative Practices:

1. IQAC takes care of the needs of the office staff to improve their work atmosphere at the professional levels. The IQAC proposes a number of best practices in various aspects of functioning of the administrative branch.
2. Funancial Audit is conducted from time to time.
3. The Management and Principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to sharpen their skills.

6. IQAC adopts and reviews practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavours of the College in keeping with its vision and mission.

IQAC achieves this through mainly two practices, viz.,

1. Collecting and verification of API of faculty, and Promotion of research
2. Collecting feedback from stakeholders like students, parents, staff, employer and alumni to facilitate teaching-learning reforms.

Two broad areas where these reforms are reflected are as follows:

1. Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes.
2. Effective Use of ICT in Teaching and Learning.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement

initiatives identified and implemented

2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response:

File Description	Document
NIRF report, AAA report and details on follow up actions	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

1. Every year the college conducts **Gender audit.**
2. The College prioritises sensitising students on gender equity by initiating diverse measures. The gender sensitisation initiatives of the college are guided by the **annual gender sensitisation action plan** prepared by the IQAC. The college mainly relies on the value education and moral instruction provision in the curriculum to impart the basic values pertaining to gender equity. The students awareness conducted every year that highlight gender equity and acceptable social behaviour. The college has also established counselling facilities for all the faculty and students, including women.
3. **Women Grievance and Welfare Committee and Vishakha Committee** of the college and the IQAC conducted various programmes to sensitise students on diverse issues associated with gender throughout the last five years. This includes special lectures with the objective of addressing prejudices on women among boys and a panel discussion involving women teachers and girl students of the college.
4. The college started appointing women faculty members towards developing gender balance among the faculty members. The college has also been appointing women in supportive roles like maintaining cleanliness and hygiene right from the early years of its existence.
5. The College administration is sensitive to the health concerns of the women employees and Maternity Leaves are sanctioned as per the University rules.
6. The entire College is under CCTV surveillance provides safety and security facilities for the staff and students.
7. **Promotion of gender equity:** Our Institute has a culture of accommodating both boys and girls equally in any type of activity.
8. **Inclusion of boys and girls in various statutory and non-statutory committees:** College has a culture of student driven system. Equal opportunities are provided to boys and girls through various statutory and non-statutory committees with equal delegation of authorities and responsibilities for girl students. Wearing ID cards is compulsory
9. **Counseling:** The College has an active Mentor-Mentee system. A batch of 50-60 students is allocated to each faculty member for monitoring issues like personal, psychological, difficulties in academics. It is implemented regularly at departmental level to help the students. Separate sessions are conducted for girls by female motivational speakers through Vishakha and Women Welfare Committee.
10. The college has a **Girls' Common Room** and the washrooms used by girl students are equipped with sanitary napkin vending and disposal machines for the safe and hygienic disposal of sanitary napkins.

11. For girls and female workers, a blood group and haemoglobin check-up camp and guest lectures on health awareness and women safety are all planned periodically.
12. Celebration of national and international commemorative days, events and festivals and many other events were conducted under NSS, Student welfare such as tree plantation, blood donation, women's day celebration, birth anniversaries of great leaders viz. Veermata Jijamata, Chhatrapati Shivaji Maharaj, Savitribai Phule, Mahatma Gandhi etc are celebrated on campus.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response:

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response:

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

I) Institute provides inclusive environment through following initiatives:

1. Tolerance and harmony towards cultural and communal diversities:

Every year faculty members, staff, and students attend grand and patriotic functions organized to commemorate Independence Day, Republic Day, Maharashtra Day, University and Institute Foundation day. Also, Shiva Jayanti, Dr. Ambedkar Jayanti, Yuva Din, Adivasi Din, Women's Day, Traditional Day, Saree Day, Chocolate Day is also celebrated with great fervour. On annual cultural gathering students participate in cultural programmes depicting acts that promote cultural harmony. Various activities, such as birth anniversaries of social reformers are organized to demonstrate religious harmony. Meetings were held by the Student Welfare cell to ensure student harmony.

2. Tolerance and harmony towards regional, linguistic diversities:

Students from diverse regions were admitted to our Institute. The Institute always maintains and supports holistic culture in the campus. Majority of faculty members are from Nashik District and some are from other Aurangabad, Amravati, Buldhana, Jalna, Akola, Pune, Sangali, Solapur, Dhule, Ahmednagar Districts of Maharashtra. A bond of friendship is created between all the faculty members through their participation in various festivals like Holi, Diwali, interaction during meetings, conferences etc.

Every year College Magazine Committee produces the college magazine "Apoorvai" with content in English, Hindi and Marathi.

Classroom lectures are bilingual, as and when required, and study materials are provided both in English

and Marathi.

The College partially/fully exempts the fee of students at the time of admission, based on the annual income of their parents.

3. Tolerance and harmony towards socio-economic diversities:

Institute has its own "Apoorva Dattak Yojna" for orphan students who have lost either of their parents in COVID. We take special efforts to guide students for various scholarships provided by the Government, University. Facility of paying fees in installments is provided to the students as majority of them are from rural, tribal and economically weaker families.

II) Sensitization for the constitutional obligations:

1. Activities for constitutional obligations:

The students were encouraged for registering themselves in the voters list. The College conducts "Matdar Jagruti Abhiyan" every year. The NSS volunteers created awareness about cleanliness, COVID-19 protocols through posters. The courses 'Human Rights', Environmental study, Cybersecurity and 'Democracy, Election and Governance' are included in curriculum and taught about human values, rights, duties, responsibilities of citizens.

2. Activities regarding duties and responsibilities of citizens:

Institute has its HR manual and SOP where all duties and responsibilities are clearly mentioned right from students to faculty members and these are followed by everyone. Independence Day, Republic Day are celebrated every year with great fervour and patriotism which are attended by faculty members, staff and students. Preamble pledge is read on these days. Various eminent personalities visited the campus during the various program and guided the students regarding values, ethics and patriotism which they must inculcate. In the college campus, smoking and consumption of tobacco is strictly banned.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1: Conservation of Musical Instruments from Surgana Taluka.

Objectives:

a) To conserve and restore tribal musical instruments used among of Surgana which are made from indigenous materials.

b) To create awareness about this ancient culture of musical instruments among youth.

The Context:

Surgana tehsil is a tribal region where most of the people are from Kokana tribe. Geographically this region is hilly and tribal area. The Kokana is the major tribe in tehsil followed by 'Hindu Mahadev Koli, Warli, Harijan and Charan tribes. They play music at every occasion. Musical instruments are very unique which are made from natural resources. A traditional music of unknown authorship, which transmitted orally, is what one calls folk music. There are some musical instruments, which represent all forms of the traditional songs of the community. Yatpagai, Duff, Dak, Madhal. Tarpa, Kathya, Dera, Kingari, Timki, Chitkora, Tur, Piri, Bana, Tipri, Nagara, Ghangali, Kundudi, Pava, Ghungru, Tasha, Dholaki, Dholtuntune are the instruments used by the tribal people of this region. Tribal people sings and dance along with these instrument s and celebrate the festivals of Dongarya Dev, Diwali, Holi, Aakhaji, Bhaya, etc. Music is common practice on the occasion of the wedding ceremony. Songs or instruments are also played on the occasion of one's death. Thus music is unavoidable part of these communities.

The Practice:

This Practice is run by the Department of Marathi of our college. Various instruments from local communities are collected, restored and conserved in the department. Special awareness is crated among students about these instruments by assigning projects to B.A. as well as M.A. students. Most of the students belong to tribal communities. But in this modern era and changing life culture, these students are forgetting the old traditional knowledge and cultural heritage of music. In the past, tribal people used to entertain themselves through musical instruments, but also used it as a means of survival or earning. The College has Purchased all these instruments and kept them in the Marathi Department. The College Provides training in Playing this instrument and this cultural heritage will be preserved in the form of playing the instrument, and some Students are trained to play the instrument from those who are familiar with the traditional musical arts of their Village.

Evidences of success: Due to the availability of tribal musical instruments in the college, Student's enthusiastically writing research projects on it. Some students are getting training from local communities to play this instrument. In Surgana taluka, banjo is played at Bandlagna. Many students are working in the local music bands where they are playing these traditional musical instruments.

Problems Encountered and Resources Required:

Some of the above instruments are out of date. There is no knowledge about how to prepare them. Today, the banjo is not played in the band. There are some traditional musical instrument are available but we still don't know how to play them. Most of the instruments from the past were made from particular material which is not available now so now these instruments are being made from different materials. The college has preserved that old instrument as a historical treasure.

Notes (Optional): As Surgana is a tribal dominated taluka, all the students here want to learn musical

instruments. This is rich cultural heritage of this region which can be prove to be means of livelihood of many people from this region. The college is playing key role in preserving, restoring and conserving the musical heritage of this region.

Best Practice 2: Science Practical demonstration in the adopted Junior college.

Collaboration with Adopted college for the effective implementation of practical work in our college Laboratory.

Objectives:

This Practice is run by the faculty of science. The aim of the practice is to share the laboratory resources with needy students of the adopted college. It also aims at reaching out to the places where it is difficult to create the infrastructure needed to conduct so me to the science practicals. Through this practice we aim to develop scientific approach among students of this region and this best practice seems to fulfil partially the motto of the institute, "Bahujan Hitay, Bahujan Sukhay".

The Context:

Establishing a well equipped science laboratory is a very expensive matter. It needs laboratory apparatus, chemicals, spacious rooms, electricity, refrigeration, trained staff along with a laboratory assistant to take care of the laboratory. It also requires safety measures in case of mishap. It is especially very difficult for Junior College of tribal area to make such a large investment for well furnished laboratory. In this situation the students from the tribal areas are literally deprived from the experience of carrying out the scientific experiments in well equipped laboratory. They only learn these experiments theoretically through the books. The faculty of Science in our college has identified this need and provide them practical assistance in our institution laboratory.

The Practice:

Our College has adopted one junior college from Surgana region. Our institute has adequate Laboratory infrastructure. The teachers of the Science faculty contribute a lot in this respect. They conduct and teach the experiments and practical to the students of the adopted Jr. College. Teachers conduct practical demonstration for students of 11th and 12th std. They try to cover the practical prescribed their Science practical syllabus. Students are given an opportunity to handle apparatus and they also can enjoy the practical performing experience in the college laboratory.

Evidences of success:

Since 2020-21, adopted college students are enjoying benefits of our laboratory. There is increase in passing percentage of the science student of adopted junior college. At the same time the teacher willingly contribute towards the success of the practice as they are very well aware of their sense of social responsibility.

Problems Encountered and Resources Required:

Initially it was difficult to manage time table for this activity. But in the due course of the time we have done it. Now every year we are training a new batch of students from adopted junior college.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The devotional motto of the institution is "*Bahujan Hitay Bahujan Sukhay*" so the institute always aspires to approaches the underprivileged section of the society. The college was established in 1992 for providing higher education for the tribal community who were socially and economically deprived. The college holds the distinction of being one of the pioneer institution providing higher education to the tribal students in the surrounding region. Educational improvement is a steppingstone to economic and social development, and the handiest instrument for empowering the tribal. Our mission is to reach out and uplift to the students of hilly tribal region by giving them new directions, heights and ambitions through education.

Apart from academic excellence, the college also pays sincere attention to the physical, moral and cultural development of students. Professional and academic development of teachers is always encouraged. From the academic year 2017-18 to 2021-22, faculty members have more than 170 publications. Faculty members are encouraged to participate in an international, national conferences / seminars / workshops and present their research paper. Faculty members participate in short term courses, orientation programmes and other training programmes.

MGV's Arts, Science and Commerce College Surgana is a ray of hope and upliftment for tribals from all Surgana Tehsil. It has a stellar track record in transforming the lives of the countless young students that have passed through its portals.

The College provides every opportunity to its teachers, non-teaching staff and students for an ethical and moral value-based self-development to meet the challenges of teaching learning environment. In line with the NEP 2020 objectives, the College is consistent in its commitment to enhance the quality of its faculty, promote quality research in interdisciplinary fields, build effective governance and leadership and provide an optimal learning environment for the students. The College has a collaborative and interactive work culture. The development of ICT infrastructure in the College that is easily accessible to teachers, non-teaching staff and students.

Performance of the Institution in Tribal Welfare distinctive to its priority through following major categories

Student Centric Founding Mission and Vision

The College was founded in 1992 with a Vision of "*Bahujan Hitay Bahujan Sukhay*" and mission to provide quality education to tribal, socially and economically backward people.

To accomplish our vision, we conduct following activities and practices which facilitates the students for their overall development such as College Magazine, Campus Beautification, Alumni Association, Student Welfare, Commerce Association, Literary Association, Science Association, Career Katta, Feedback, Parents-teacher Association, Excursion and study tour, Soft Skill Development, Earn and Learn Scheme, NSS

For quality enhancement of the students, the institution has conducted various practices like Study tours, Blood donation camps, guest lectures, Seminars, Webinars,Covid-19, Haemoglobin check-up camp, cleaning campaign, Tree plantation in campus & adopted villages etc.

We motivate our students to participate in various intercollegiate activities. As a result, our students participated and awarded by affiliating university, SPPU, Pune in Avishkar research competition and various sports.

Sports and Physical Education: The College not just provides an education to students but supports the whole student body Self-development through sports. Physical fitness is promoted through the best sporting activities offered in institution along with Green Gym. A significant number of our institute students come from Tribal and rural areas. **Two students** were honoured by top Sport award in state "**Shiv Chatrapati Award" given by Government of Maharashtra.**

Swachcha Bharath Abhiyan: NSS volunteers visit nearby villages, interact with villagers and motivate them on cleanliness and hygiene. During these visits, volunteers also clean the premises of schools and other public places.

Digitalization of Libraries: The library is fully automated with Campus 360 LMS and KOHA. The library has developed its own website and app for student and staff having free e-content, books, magzines and study materials.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Milestones of the college :

1. Foundation Year 1992.
2. Permanently affiliated to Savitribai Phule Pune University.
3. 2 (f) and 12 (B) recognition from UGC.
4. Re-accredited by NAAC with 'B' Grade with CGPA 2.14 in second cycle.
5. Participation in NIRF Ranking, AISHE.
6. 'Apoorvai' College Magazine.
7. 250 strength NSS unit and Area NSS coordinator from college.
8. 06 skill based advanced diploma, diploma and certificate courses under UGC-NSQF scheme.
9. More than 95% students belongs to ST Tribal community with more than 40% girls.
10. Academic flexibility through CBCS Student-centric teaching learning methods.
11. A quick and transparent grievance redressal system.
12. Functional college committees including IQAC.
13. Participation of three faculty as Board of Studies members (BOS).
14. Total 7 PhD guides.
15. More than 10 awards and national recognition to teachers for their research and academic work.
16. Focus on extension activities, 6 awards and recognition for extension and or outreach activities.
17. Research contribution of the staff-145 research papers in UGC care and peer reviewed journals, 37 books and books chapters.
18. Organization of National, State level conferences, seminars and workshops.
19. Two students Awarded with Chattrapati Shivaji Maharaj Award (Highest State level award) for contribution in sports.
20. Green and energy audit, rain water harvesting, use of solar energy.
21. Selection of Students for participation in training programme- 'Creation of R & D culture in Electronic Material among SC/ST and women students in Maharashtra' by CMET Pune for 2 years.

The college has been recognized for its focused growth and efforts in progress of students. The college is now proposing its SSR for 3rd cycle re-accreditation to NAAC office, Bangalore.

Concluding Remarks :

In 30 years since its foundation, the College has expanded its horizons, attaining many a milestone. The highly qualified staff, well-equipped laboratories and well - stocked library in the college premises have yielded positive and encouraging results in enabling the students to excel in academics as well as extra-curricular activities.

College believes that quality education is not a destination but a journey and accordingly it has upgraded and included new skill based courses and additional divisions of the existing courses. Learning with spirit, empowerment through knowledge and the cutting age faculty are the strengths of the college. The College has introduced six community college vocational courses and is running successfully. The students are receiving industry relevant skill-based education with the objective to meet the rising demand in the healthcare,retail,

chemical, tourism sector job market.

Research, Innovation and Incubation Center has been set up by Academic and Research Committee (ARC) for undertaking theoretical and applied interdisciplinary research for both students and faculty. Some of the students given projects as per curriculum. The College magazine 'Apoorvai' has being published every year. The teachers are also encouraged to use ICT tools to deliver their lectures using audios, videos and PPTs.

Students choose our college for many reasons; the reputation of the faculty, the quality of the academic programs offered, the individual attention they receive from faculty and the wealth of campus activities.

College is an outcome based educational institution catering to diverse students with focus on slow learners and advanced learners culminating into excellent academic results, special efforts on participation and awards to the students in sports and cultural activities, recognition to staff for research work in national and international arena, a congenial and healthy atmosphere for students of both the genders with specific attention on girls, a well drafted welfare policy for both staff and students, an impetus to hidden talents of students.

The college strives to fulfill its vision of imparting transformative education for the empowerment of students and promotion of a more just and humane society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :01 Remark : As per clarification received from HEI, DVV input is recommended.
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18	 |---|---|---|---|---|
118	239	60	100	00 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---|---|---|---|---|
15	46	00	00	00	 Remark : As per clarification received from HEI, and as per the attendance sheet provided, with the signature of the students, DVV input is recommended.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 461 Answer after DVV Verification: 393 Remark : As per clarification received from HEI, DVV input is recommended.
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
604	522	632	530	618

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
509	493	458	510	594

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
632	632	632	530	618

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
510	510	510	510	594

Remark : As per clarification received from HEI, the values for the metric i.d. 2.1.2.2 be 50% of the data for the metric i.d. 2.1.1.2, as per the state reservation policy, and data for the 2.1.2.1 be according to the list of the students provided in the supporting documents, thus DVV input is recommended.

| 2.4.1 | **Percentage of full-time teachers against sanctioned posts during the last five years** |

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	31	31	31

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
29	29	29	29	29

Remark : As per clarification received from HEI, and excluding the Librarian and Physical education director, DVV input is recommended.

| 2.4.2 | *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* |

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21	22	25	24	23

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17	20	21	21	22

Remark : As per clarification received from HEI, DVV input is recommended.

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
36	49	27	21	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
06	11	06	00	00

Remark : As per clarification received from HEI, and Publication in the current UGC CARE with ISSN number and calender year, will only be considered, thus DVV input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	23	2	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
19	06	01	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	8	5	6	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	06	01	03	02

Remark : As per clarification received from HEI, DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5.57	5.36	5.92	27.41	49.32

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4.35	5.16	17.02	21.07	56.32

Remark : As per clarification received from HEI, and excluding the values for the Office equipments and Electrical fittings, DVV input is recommended.

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
829	1002	1181	1476	1527

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
831	1002	1171	1476	1527

Remark : As per clarification received from HEI, DVV input is recommended.

5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability*
	1. Soft skills *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per clarification received from HEI, the the outreach programs and days celebration should be considered in this metric, thus DVV input is recommended.
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification: {table1} Answer After DVV Verification : {table2} 5.2.1.2. **Number of outgoing students year wise during the last five years** Answer before DVV Verification: {table3} Answer After DVV Verification : {table4}

table1:

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	1

table2:

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	28	03	04

table3:

2021-22	2020-21	2019-20	2018-19	2017-18
39	28	31	12	5

table4:

2021-22	2020-21	2019-20	2018-19	2017-18
127	204	220	201	250

	Remark : As per clarification received from HEI, DVV input is recommended.
5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
1	0	2	2	1 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
01	00	01	03	00	 Remark : As per clarification received from HEI, and Award for a team event should be counted as one, thus DVV input is recommended.
5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
9	0	17	10	6 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
03	00	03	02	02	 Remark : As per clarification received from HEI, and All activities conducted under an event will be counted as one event, thus DVV input is recommended.
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	19	17	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	13	11	08

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	38	14	35	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
03	28	10	27	01

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	13	14	15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	13	14	12

Remark : As per clarification received from HEI, less than Five days FDPs should not be considered, thus DVV input is recommended.

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**

3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. Any 2 of the above
Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 48 Answer after DVV Verification : 41
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27	27	27	29	28

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	23	24	25	26

2.1 Expenditure excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
212.53	99.65	108.43	99.65	212

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
94.62	96.75	118.18	241.34	212.53

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